

29th May 2020

Dear Client,

Following the latest announcement regarding the implementation of level 3 lockdown effective 01 June 2020, we would like to bring the following points to your attention:

We confirm that Astrodon staff members will return to work from Monday, 1st June 2020 under normal working hours (Monday to Thursday 08h00 - 16h45 and Friday 08h00 – 14h00).



As per the lockdown level 3 protocols, our office will remain closed to visitors. Should there be a need for collection or delivery of documents you will be required to speak to the complex Portfolio Manager for more information.



No face-to-face meetings will be permitted. All meetings will be held online as arranged with your Trustees and Portfolio Manager until further notice.

Should you require further information regarding our online platform you are welcome to contact our office.

Residents are still requested to wear facemasks when in a communal area and / or entering or exiting the complex.

During level 3 **Prohibited** activities include but are not limited to;

1. The movement of residents in or out of premises without a moving permit.
2. Residential property viewings including show houses.
3. Public gatherings.
4. Recreational travel to meet family or friends. Including the use of swimming areas, club house, play areas and or communal property.

A copy of the Gazetted Regulations will be available for download on our website for a full breakdown of the regulation changes implemented in level 3.

We would like to take this opportunity to wish you and your family well during these trying times.

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